

**Lincoln Township- Newaygo County**

**Regular Board Meeting**

**May 18, 2023 @ 7 PM**

**Minutes**

Supervisor called the meeting to order at 7:00 PM.

Members present: Rodarmer, Howes, Ungrey, Frantz, Trapp Absent: Stockwell

Motion to approve minutes with clerical corrections (UFB #2- should be May meeting; UFB #3 should be May meeting; NB#2 -should be May meeting) by Frantz, seconded by Ungrey. All ayes. Motion carried.

Motion to approve the Agenda with the following addition (NB #3: Township Board Policy) by Frantz, seconded by Ungrey. All ayes. Motion carried.

Public Comment: Gentleman asked questions about Planning Commission and Zoning. Howes addressed his concerns.

Zoning Administrator Report: on file

Fire Board: 2 structural fires, 2 illegal burns. Fire Board has named Sharon Nerad as the new Treasurer.

Sharon N. asked for confirmation that Lincoln Township plans to support the Medical First Responder Initiative as presented in a letter dated January 27, 2023. Howes replied that Sharon Noggle had inquired, too. Motion by Howes to support the Medical 1<sup>st</sup> Responder Program as presented, including the first payment due in 23-24 for \$11,524. Monies to be supplied from the ARPA funds. Seconded by Rodarmer. All ayes. Motion carried.

Supervisor Report:

Novotny training is set up for June 13, 2023 at 9:30 AM. Rodarmer, Trapp, and Howes to attend. VFW (Lee) to provided sound system and generator for the Memorial Day Program. Calls have been made for port-a-pots for cemetery and swim beach. Clean Up day is May 20 from 8 to 2 PM or until bins are full. Diamond Lake Assoc (DLA) and Dr Jude are presenting a lake health day on June 22<sup>nd</sup> at 6:30. Diane Schindlbeck is working with the DNR on a grant to get kayaks at the boat launch area. One Township at a Time is getting good feed back and participation. The next ones are June 8<sup>th</sup> and July 12<sup>th</sup>. Fall Township Clean Up Day is Sept 23<sup>rd</sup> from 8 to 2 (or until the dumpster is full).

Unfinished Business:

1. Hall Maintenance/Reno Plans –

A. Chimney

- a. At the recommendation of the contractor (Stockwell Construction) we would like to have the chimney removed prior to installing the new roof. Motion to have Stockwell Construction remove the existing chimney as a change order to the original bid by Frantz, seconded by Ungrey. No additional discussion. All ayes. Motion carried.
- b. Motion to approve Hendricks Heating and Cooling bid for the two stage 80% efficiency furnace with no air as per quote by Howes, seconded by Rodarmer. Howes to get a revised quote for the furnace specified. Discussion about air condition and whether to include it not and whether or not we need a new/different air conditioner. All ayes. Motion carried.

## B. Bathroom

- a. Rodarmer to ask Hendrick's for a change order to add an on-demand hot water heater. Discussion about what else to include in the remodel. Suggestions were a new sink and toilet (taller-handicap?), and on demand hot water heater. Rodarmer to request a Change Order from Stockwell Construction for bathroom renovations. If Hendricks does not want to quote on demand hot water heater, we will put it out for bid in June.
2. Logo – Sharon Nerad has won the Logo Contest with Design A. Prize package was awarded by Supervisor Rodarmer. Additional gifts to include a \$100 gift card from the Township and a certificate for a free camping weekend from Diamond Lake County Park. Motion to approve the \$100 gift card from the Township to be added to the prize package by Rodarmer, seconded by Frantz. All ayes. Motion carried.
3. Roads
  - A. Discussion about gravel vs dolomite and prices on Cole Creek Lane. Motion to approve Cole Creek Lane project with dolomite for \$29, 533.70 by Frantz, seconded by Ungrey. All ayes. Motion carried.

## New Business:

1. Mail Receptacle – Due to Prop 22-2, there are some election law changes requiring Clerk's to receive mail at the township hall or a PO Box. Howes' recommendation is that the box be at the hall. Howes to contact post office and inquire if we need one at the street or if we can get a secured drop box in the building.
2. Township Board Policy Revisions- Howes requested that all payroll sheets, expense sheets, and invoices be in the Clerk drop box 10 days prior to the Township Board meetings. There is not enough time to transfer money and get information to Board members if we run payroll and bills the Monday and Tuesday before the meetings. Howes requested we follow the existing policy of two Fridays before the meeting, but no later than two Mondays before the meeting.

## Correspondence:

Howes received a note from Jeanie Klemundt requesting permission to pick trash up along the road from 1 Mile to 3 Mile on Wisner, once per year. She would also like to make it a community involvement activity. Board approved her request.

Howes had two complaints about Michael Beach not returning emails this month. Trapp added two more complaints. Howes had reached out to Michael and requested a call back by May 19<sup>th</sup> and a resolution to all the email complaints.

Diamond Lake Assoc sent a letter with the dues request with all the dates and activities they are planning this year. It was posted on the bulletin board.

## Pay Bills:

Howes requested to add Print Shop for approx. \$28 (Memorial Day programs). Explained that Independent Banks CC numbers were higher due to MTA hotel and conference costs. Motion to pay the bills by Frantz, seconded by Howes. No additional discussion. All ayes. Motion carried.

Public Comment: One resident questioned the 80% efficiency on the furnace. Howes explained it is necessary because the hall is unheated a majority of the time.

Board Comments:

Howes submitted a letter which stated she did not intend to run in the 2024 elections. Stated she was willing to help train and transition until December 31, 2023. Thanked the Board for being great to work with and the reasons were personal in nature, related to the increased work load added by Proposal 22-2, and not at all related to issues with Board members.

Trapp stated that Pontum is installed, but is still going to take a considerable amount of time to get everything entered and "live" in the program.

Howes gave a Planning Commission update. Short Term Rental Ordinance would have a 1<sup>st</sup> Reading on June 1, 2023.

Rodarmer stated that the website is very close. Asked Board members to review their individual pages.

Howes stated that Payroll was 85% complete and should be going live in the next month or so. Payable is in progress as well. However, we needed to renew Quickbooks until Accufund is operational. We would receive a refund for unused portion and the monthly payroll fees were eliminated with the new plan.

Public asked us to add Planning Commission and ZBA minutes to the website.

Ungrey stated that he was concerned about the parked cars in the road way at 3 Mile and Gordon. Rodarmer assured Ungrey that we were working on it with the Road Commission and the Sheriff's Office. The 30-Day Notice expired as of May 18<sup>th</sup>, 2023. Robin to follow up in the next week. Ungrey stated that there were also complaints about three dogs running free from that residence.

Motion to adjourn at 8:17 PM by Rodarmer, seconded by Frantz. All ayes. Motion carried.

Respectfully submitted,

Virginia Howes, Clerk